

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting
– All members participated via Zoom**

February 1, 2023

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/22	5/22	6/22	9/22	10/22	11/22	12/22	2/23
Ahearn, W.	Barre City				X	X		X	X
Thumm, F.	Barre Town	X	X	X			X	X	X
Mitchell, J. (alt)	Barre Town								
Levin, M.	Berlin	X	X	X	X	X	X	X	X
Vacant	Bradford	X	X	X	X				
Powell, B.	Calais	X	X	X		X	X	X	X
Brabant, J. (alt)	Calais								
Vacant	Chelsea								
Vacant	Duxbury								
Jewett, J.	E. Montpelier	X	X	X	X	X	X	X	
Nunez T.	Fairlee	X	X		X	X	X		X
Cornish, S.	Hardwick	X	X	X	X	X		X	X
McDonough, A.	Middlesex	X		X	X	X	X		
Stewart, L	Montpelier	X	X		X	X	X	X	X
Cattaneo, L.	Orange	X		X	X	X		X	X
Holmgren, E. (alt)	Orange								
Ziegler B.	Plainfield	X	X	X	X		X	X	X
Vacant	Tunbridge								
Vacant	Walden								
Carbee, P	Washington	X	X	X	X	X	X	X	X
Vacant	Williamstown								
Koteas, C	Woodbury		X						

Others in attendance: Theron Lay-Sleeper, Erin McCullough, Barb Baird
Doug Tifft – Fairlee

Call to Order (1)

Fred Thumm called the meeting to order at 6:30.

Agenda Revisions (2)

Theron Lay-Sleeper asked to add an item regarding a resolution to authorize and designate him the administrator for Mission Square Retirement -to be item #12.

Public Comment Period and Announcements (3)

Peter Carbee requested that the December 2022 Financial Oversight Committee minutes be included in the March board packet.

Theron Lay-Sleeper introduced Leesa Stewart, the new representative for Montpelier. Lay-Sleeper also announced that Tad Nunez, Fairlee rep is stepping down. The board thanked him for his work on the board. Doug Tiff of Fairlee attended the meeting as a possible replacement for the seat.

Consent Agenda (4)

- Adopt minutes of Board of Supervisors Meeting December 7, 2022
- Accept minutes of Ad-Hoc Hiring committee meeting December 14, 2022
- Accept minutes of Ad-Hoc Hiring committee meeting January 11, 2023
- Accept minutes of Ad-Hoc Hiring committee meeting January 17, 2023
- Accept minutes of joint meeting of Financial Oversight committee and Executive Board meeting January 17, 2023

Bill Powell moved to accept the Consent Agenda. The motion was seconded and passed unanimously.

Adam Necrason, Legislative update (5)

Adam Necrason, of Necrason Group joined the meeting to give the board updates on:

H.67 – EPR for Household Hazardous Waste: The biggest priority for Solid Waste entities with lots of support and we know that EPR works. This bill would help shift the burden of rising costs of HHW disposal from waste districts by requiring producers of hazardous products to pay into a stewardship program.

H.48 – Establishment of a Landfill Siting Commission: Residents of towns nearby the current landfill are advocating for long-term planning for the state’s waste management infrastructure. The bill is in the early stages, but it is clear the commission will not be made up only of industry members.

H.175 – Bottle Bill Expansion: Championed by VPIRG, there is a new version of past bills with an EPR approach. The future of the bill is uncertain but districts are generally on board if glass is to be included.

Review Board Calendar (Admin/Calendar/board meeting annual (6)

Theron Lay-Sleeper went over the calendar in the packet.

Mid-Year Financials (7)

Treasurer Erin McCullough went over the financials in the packet.

Recruitment for General Manager's Position Ad Hoc Hiring Committee (8)

Theron Lay-Sleeper explained that three candidates are scheduled for interviews next week. If no suitable candidate is selected, the board (at the December 2022 meeting) authorized staff to move forward with the contract for Executive Search Services with Gallagher and Flynn. The proposal is included in the packet. If a candidate is offered a second interview with the Executive Board, all Board members are invited to attend.

Matt Levin moved to authorize staff to proceed with the Gallagher and Flynn contract as approved by the Executive Board should there not be a chosen candidate after initial interviews. The motion was seconded and passed unanimously.

HHW Facility Update (9)

Lay-Sleeper shared that in 2020 and 2021, CVSWMD was awarded a total of \$600,000 in funding from ANR to construct and commission an HHW facility within the district by May 2023. He updated the Board on the project including: project overview, budget, property search and next steps.

Peter Carbee moved that the Board approve expending \$1.1 million in funds from reserve towards the HHW Facility project and authorized staff to negotiate on the property up to \$1.2 million. The motion was seconded and passed unanimously.

Contract for Commercial Appraisal Services (10)

Lay-Sleeper explained that a parcel has been identified that the district believes will meet its needs for the HHW facility. In order to determine a fair market value for the property, a commercial appraisal must be conducted.

Bill Powell moved that the Board authorize the Interim General Manager to enter into a contract for commercial appraisal services per the draft contract in the packet. The motion was seconded and passed unanimously.

Samuel Morey –Revised Scope of Work for Grant (11)

Bill Powell moved to approve Samuel Morey Elementary School's request to amend the scope of work in their School Zero Waste grant as outlined in the packet. The motion was seconded and passed unanimously.

Retirement Account Plan Administrator for Mission Square Retirement (12)

Bill Powell moved the following resolution:

Whereas it is the responsibility of the Board to designate a Plan Coordinator to oversee and manage the District's retirement accounts and funds, the Board of Supervisors authorizes Theron Lay-Sleeper as Plan Coordinator for the account named Central Vermont Solid Waste – 457 (304457). Now therefore be it resolved to designate Theron Lay-Sleeper as Mission Square Retirement Plan Coordinator.

The motion was seconded and passed unanimously.

Other Old or New Business (13)

Betsy Ziegler asked how we can make recycling easier and get the word out – staff dedicate a lot of time to this through the Outreach and School programs.

Doug Tiffit asked if there will be town cooperation with the town the HHW facility may be sited in – yes, a Host Town Agreement will be negotiated as part of the facility development process.

Bill Powell moved to adjourn at 7:40 – unanimous.