



**Financial Oversight Committee (FOC) SPECIAL Meeting**  
**Tuesday, July 27, 2022, 6:30PM**  
*Meeting Conducted remotely with FOC members attending via Zoom*

**Minutes**

- 1. Call to Order:** Chair Peter Carbee called the meeting to order at 6:46 PM with a quorum of the Committee: Chair Peter Carbee, Fred Thumm, Bill Powell, General Manager Lisa Liotta, Planning Analyst Theron Lay Sleeper and Treasurer Erin McCullough were present via Zoom.

*Absent: Tad Nunez.*

- 2. Agenda Revisions:** None.
- 3. Public Comments:** None.
- 4. Approval of Meeting Minutes, June 28, 2022:** *Fred Thumm made a motion that the FOC accept the minutes of the June 28, 2022 meeting, seconded by Bill Powell. Voting in favor: unanimous.*
- 5. Financial Statement Review, as of June 30, 2022:**

The Financial Statements were not provided in the packet. Treasurer Erin McCullough reported that there was nothing unusual or of concern and that statements would be provided for the next meeting of the FOC (expected to be a special meeting early in August).

- 6. August FOC Meetings, Budget meeting and annual joint POC/FOC meeting:**

General Manager Lisa Liotta provided an overview of the memo in the packet, explaining that the current regular meeting schedule of the FOC and Executive Board do not provide for a regular meeting in August for the FOC to complete its work on the FY24 draft preliminary budget, and that the FOC should plan to hold a special meeting early in August for that purpose. In addition, the joint POC/FOC meeting to discuss programmatic goals related to the budget preparation also occurs in August.

FOC members agreed that Tuesday, August 9 shall be the date of the FOC's Special Meeting for these purposes in August, and that no regular meeting will occur on August 23.

*Peter Carbee made a motion that the FOC reschedule its regular monthly meeting to the third Tuesday of each month at 5:30pm to be effective in September, provided that the EB – who are also scheduled to meet at this time – reschedule their meeting to the fourth Tuesday at 5:30pm, effective in September; seconded by Bill Powell. Voting in favor: unanimous.*

- Staff will bring this recommendation from the FOC to the EB in August for EB consideration.

- 7. First Draft, Preliminary FY23 Operating and Capital Budgets**

The FOC reviewed the first draft, preliminary Operating and Capital Budgets prepared by the General Manager and provided in the packet. The General Manager noted that the Operating Budget, as prepared, assumes that the HHW Facility is not yet commissioned, and that HHW collections are continuing as in FY23. FOC members discussed how commissioning an HHW facility may impact the operating budget, and other ways to reduce expenses or increase revenues.

The FOC will reconvene on Tuesday, August 9 to finalize work on the FY24 draft preliminary budget with the goal of making a recommendation to the EB at their meeting in August. The budgets are scheduled to go to the full Board at their September meeting.

**8. Per Capita, Administrative Fee, Surcharge**

The FOC discussed the District's current per-capita assessment for member towns, the administrative fee applied to beneficial reuse materials, and the surcharge fee for municipal solid waste and construction/demolition materials. The per-capita assessment has been \$1 since FY14 (reduced from \$2). The surcharge has been \$30 per ton since FY09; the administrative fee for beneficial reuse of \$7.50 per ton since FY17.

FOC members requested that staff survey what other solid waste entities are assessing and fees being charged and bring information back to the August 9 meeting.

**9. Other Old or New Business:** None.

**10. Adjourn** – *At 7:25 PM with the approval of the Committee, the meeting so adjourned.*

Respectfully submitted,



Lisa Liotta