

**Minutes of the CVSWMD Board and Executive Board of Supervisors
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

June 6, 2018

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/18	5/18	6/18
Micheli, S.	Barre City		X	
Ahearn W. (alt)	Barre City			
Thumm, F.	Barre Town		X	X
Mitchell, J. (alt)	Barre Town			
Levin, M.	Berlin	X	X	X
Postpischil, G.	Bradford		X	X
Powell, B.	Calais	X		X
Brabant, J. (alt)	Calais			
Vacant	Chelsea			
Vacant	Duxbury			
Malina G.	E. Montpelier	X	X	X
Nunez T.	Fairlee	X		X
Cornish, S.	Hardwick	X		X
Krauth, A.	Middlesex			
Cheney E.	Montpelier	X	X	
Bate, D. (alt)	Montpelier			
Cattaneo, L.	Orange			X
Ziegler B.	Plainfield		X	X
Vacant	Tunbridge			
Hatch R.	Walden	X		
Carbee, P	Washington	X	X	X
Vacant	Williamstown			
Nold-Laurendeau, J.	Woodbury	X		

Others in attendance:

Bruce Westcott, Cathleen Gent, Barb Baird – District Staff
Ashlie Smith – Telling and Associates, CPA, PC

Call to Order (1)

Fred Thumm called the meeting to order at 6:35 p.m.

Agenda Revisions (2)

None

Public Comment Period and Announcements (3)

None

Consent Agenda (4)

- a. Adopt the minutes of the Board of Supervisors meeting of May 2, 2018
- b. Accept the minutes of the Executive Board meeting of May 15, 2018
- c. Accept the minutes of the Committee meetings and hear Committee Reports
Program Oversight Committee meeting of May 15, 2018
Financial Oversight Committee meeting of May 2, 2018
Grants Committee meeting of May 14, 2018

Lee Cattaneo moved to accept the consent agenda. The motion was seconded and passed unanimously.

Presentation of FY 17 District Audit Report (5)

Ashlie Smith, of Telling and Associates, went over the audit with the Board. Smith stated that the District has clean records and is very organized. There were no audit findings whatsoever and systems now in place work very smoothly.

Bill Powell moved to accept the FY 17 audit report. The motion was seconded and passed unanimously.

Review/Approve FY 19 budget adjustments (6)

Bruce Westcott went over the budget adjustment requests due to an increase in grant and surcharge revenues and a decrease in composting and vehicle maintenance expense.

Matt Levin moved to accept the FY 19 budget adjustments. The motion was seconded and passed unanimously.

School Zero Waste Grant Applications (7)

- a. Union Elementary – reusable bowls and utensils
- b. Twinfield Union – cafeteria/kitchen sorting station

Bill Powell moved to grant \$500 to Union Elementary and \$350 to Twinfield Union School. The motion was seconded and passed unanimously.

Recommended changes to grant programs (8)

- a. Lawrence Walbridge Reuse Fund Grant Program
Matt Levin went over the requested changes to the current grant program and explained that it was established in the late 1990's and is no longer being utilized or applicable to the way it was envisioned.

Peter Carbee moved to change the name, "Lawrence Walbridge Reuse Fund Grant Program" to "Organizational Waste Reduction & Reuse Grant Program" - including the new guidelines pertaining to it. The motion was seconded and passed unanimously.

- b. Municipal Solid Waste Special Programs Fund Grant Program
Matt Levin explained the recommended changes.

Peter Carbee moved to change the name, “Municipal Solid Waste Special Project Program” to “Emergency Municipal Solid Waste Response Program.” The motion was seconded and passed unanimously.

Municipal Services Program (MSP) Grant applications (9)

- a. Fairlee – transfer station food scrap program and customer supervision

Bill Powell moved to grant the town of Fairlee \$4000. The motion was seconded and passed with Tad Nunez, Fairlee representative, abstaining.

- b. Orange – Bulky waste special drop off day

Peter Carbee moved to grant the town of Orange \$3000. The motion was seconded and passed with Lee Cattaneo, Orange representative, abstaining.

- c. Tunbridge – trailer for managing materials at transfer station

Bill Powell moved to grant the town of Tunbridge \$4100. The motion was seconded and passed unanimously.

SWIP report 2017 (10)

Cathleen Gent explained:

- An increase in disposal rates
- Haulers need to focus more on variable rate pricing
- Clean wood collection established
- Schools/Outreach and HHW collections work accomplished

Matt Levin moved to accept the 2017 SWIP report. The motion was seconded and passed unanimously.

Review of Truck Wrap Project (11)

Bruce Westcott showed the group the preliminary sketches of the grant funded (State of VT) artwork to go on the District truck. After some discussion the board decided they would like to see a final version before the work is done. The board will not have another regularly scheduled meeting until September.

Matt Levin moved that the full Board give the Executive Board the authority to take up the final version over the summer. The motion was seconded and passed unanimously.

Changes to FY 19 program plans (12)

- Outreach Program
- ARCC Program
- Special Collections Program

Matt Levin moved to accept the changes to the FY 19 program plans as presented. The motion was seconded and passed unanimously.

2018 CVSWMD Fee Structure (13)

Lee Cattaneo moved to accept the 2018 fee structure as presented. The motion was seconded and passed unanimously.

Strategic Planning Work Plan Discussion

Postponed

Chair Fred Thumm appointed Tad Nunez to the Financial Oversight Committee.

Motion to adjourn at 8:15

Prepared by: Barb Baird - Clerk