

**Minutes of the CVSWMD Board and Executive Board of Supervisors  
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

**March 6, 2019**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/18</b>	<b>5/18</b>	<b>6/18</b>	<b>9/18</b>	<b>10/18</b>	<b>11/18</b>	<b>12/18</b>	<b>3/19</b>
Micheli, S.	Barre City		X			X			X
Ahearn W. (alt)	Barre City								
Thumm, F.	Barre Town		X	X	X				X
Mitchell, J. (alt)	Barre Town				X			X	
Levin, M.	Berlin	X	X	X	X	X	X	X	X
Postpischil, G.	Bradford		X	X	X	X	X	X	
Powell, B.	Calais	X		X	X	X	X	X	X
Brabant, J. (alt)	Calais								
Vacant	Chelsea								
Vacant	Duxbury								
Malina G.	E. Montpelier	X	X	X	X	X	X		X
Nunez T.	Fairlee	X		X	X		X	X	X
Cornish, S.	Hardwick	X		X	X			X	X
Krauth, A.	Middlesex					X			X
Cheney E.	Montpelier	X	X		X		X		X
Bate, D. (alt)	Montpelier								
Cattaneo, L.	Orange			X	X	X		X	X
Ziegler B.	Plainfield		X	X	X	X	X	X	X
Vacant	Tunbridge								
Hatch R.	Walden	X							
Carbee, P	Washington	X	X	X	X	X	X		X
Vacant	Williamstown								
Nold-Laurendeau, J.	Woodbury	X			X				

Others in attendance:

Bruce Westcott, Cathleen Gent, Barb Baird – District Staff

#### Call to Order (1)

Fred Thumm called the meeting to order at 6:30

#### Agenda Revisions (2)

None

#### Public Comment Period and Announcements (3)

No member of the public present.

#### Consent Agenda (4)

- a) Adopt the minutes of the Board of Supervisors meeting of December 5, 2018.
- b) Accept the minutes of the Executive Board and Committee meetings:
  - Executive Board – November 20, January 22, and February 19
  - Program Oversight – January 8, 2019
  - Financial Oversight – January 22, 2019
  - Grants – January 28, 2019

**Lee Cattaneo moved the Consent Agenda. The motion was seconded.**

Matt Levin asked Bruce Westcott to amend the Executive Board minutes of January 22 to reflect that the EB made a motion to approve a contract with a Household Hazardous Waste vendor.

**The motion passed unanimously.**

#### Committee Reports (5)

None.

#### Review Financial Statements: Q1&2-FY 19 (6)

Bruce Westcott went over the financial statements in the packet, covering a review of large disbursements and a comparative balance sheet. Westcott said that the auditors – Telling and Associates - are coming to the office March 12<sup>th</sup> and 13<sup>th</sup>.

#### FY '20 Volunteer Coordination Program Plan (7)

Cathleen Gent went over the program plan and answered questions. Volunteers would be working at ARCC, Outreach events and Repair Cafes, or the office. No funds would be dedicated to the program but there could be future grant funding. There was discussion of having appropriate waivers for volunteers.

**Lee Cattaneo moved to accept the program plan. The motion was seconded and passed unanimously.**

#### Strategic Plan (8)

Cathleen Gent went over the history of the creation of the document, explaining that the committees and the full board worked on it at meetings and two retreats. There was much discussion and wordsmithing changes. Those changes will be made to the document.

**Matt Levin moved to approve the Strategic Plan with changes to two specific deliverables/activities to be made and brought back by staff to the full board. The motion was seconded and passed unanimously.**

Levin wanted to thank staff for all their work on behalf of the board.

Approval of U-32 grant (9)

Matt Levin went over the grant application for plastic cups and bowls at U-32. He also explained that due to the many communities the school represents, no members of the committee recused themselves from the vote to approve.

**Lee Cattaneo moved to grant U-32 the amount of \$2376.00 for the purchase of plastic cups and bowls. The motion was seconded and passed unanimously.**

Round-Table (10)

Fred Thumm – had a friend’s house burn down – remember to use CO2 and propane detectors at home/was at Williamstown School and saw how much they use the water station that they got from a CVSWMD grant.

Gabrielle Malina – went to the ARCC for the first time and saw someone disassembling VHS tapes.

Shari Cornish - Hardwick talked about composting at their Town Meeting – lively discussion

Cathleen Gent – the next round of MSP grant information goes out tomorrow and she will cc board. The deadline for this round is April 25<sup>th</sup>.

Motion to adjourn at 8:20 – so moved.

Prepared by:  
Barb Baird