

Minutes of the CVSWMD Board and Executive Board of Supervisors
– All members and others participated electronically – warned and held in keeping with the Open Meeting Law during COVID-19

March 3, 2021
Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/20	5/20	6/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21
Micheli, S.	Barre City	X	X	X							
Ahearn W. (alt)	Barre City										
Thumm, F.	Barre Town	X		X	X	X	X	X	X	X	X
Mitchell, J. (alt)	Barre Town										
Levin, M.	Berlin	X	X	X	X	X	X	X	X	X	X
Vacant	Bradford										
Powell, B.	Calais	X	X	X	X	X	X	X	X	X	X
Brabant, J. (alt)	Calais						X				
Vacant	Chelsea										
Vacant	Duxbury										
Stanton, A.	E. Montpelier	X	X	X	X	X	X		X	X	X
Nunez T.	Fairlee	X	X	X	X	X		X	X	X	X
Cornish, S.	Hardwick	X	X	X	X	X	X	X	X	X	X
Fielder, S. (alt)	Hardwick										
Vacant	Middlesex			X							
Barlow-Casey, D	Montpelier	X	X	X	X	X	X		X	X	X
Cattaneo, L.	Orange	X	X	X	X	X	X	X	X	X	X
Holmgren, E. (alt)	Orange										
Ziegler B.	Plainfield	X	X	X	X	X	X	X	X	X	X
Vacant	Tunbridge										
Hatch R.	Walden										
Carbee, P	Washington	X	X	X	X	X	X	X	X		X
Rouleau, M	Williamstown	X	X	X	X			X		X	X
Covey, F (alt)	Williamstown										
Nold-Laurendeau, J.	Woodbury		X	X	X	X	X				

Other in attendance - Cathleen Gent, Brenna Toman, Lisa Liotta, Barb Baird – District Staff

Call to order (1)

Chair Fred Thumm called the meeting to order at 6:30

Agenda Revisions (2)

None

Public Comment Period and Announcements (3)

Cathleen Gent announced that Steve Micheli - Barre City representative - has resigned from the Financial Oversight Committee.

She also announced that Kathie Felch, Treasurer, will be resigning from that position and a search is on for a new Treasurer.

Resolution for Cathleen Gent (4)

Fred Thumm read the following resolution into the minutes:

IN APPRECIATION

WHEREAS, the Central Vermont Solid Waste Management District wishes to note and honor the contributions made by Cathleen Gent to solid waste management in our region; first as Planning Analyst from 2014 to 2019 and as General Manager from 2019 to 2021; and

WHEREAS, Cathleen led the District with a balance of kindness and competency and was respected by her peers not only within the organization, but also within the solid waste profession; and

WHEREAS, Cathleen was integral in keeping staff safe through the start of the Covid-19 pandemic, administering protocols and supervising in a new and challenging work environment; and

WHEREAS, Cathleen invested significant time in ensuring that the work of the District met high standards and reflected the mission of the organization; and

WHEREAS, Cathleen was a true mentor to new and existing staff;

WE, the BOARD OF SUPERVISORS for the CVSWMD express our appreciation for her dedicated service through adoption of this RESOLUTION and wish her success in all her future endeavors.

Fred Thumm, CVSWMMD Chairperson – March 3 2021

Matt Levin moved to adopt the resolution for Cathleen Gent. The motion was seconded and passed unanimously.

Consent Agenda (5)

- Adopt the minutes of Board of Supervisors - February 3, 2021
- Accept the minute of the Executive Board - February 16, 2021

Accept Committee minutes:

- Program Oversight Committee - None
- Financial Oversight Committee - February 23, 2021
- Grants Committee - February 21, 2021
- Ad Hoc Facility Committee - None

Ann Stanton moved to accept the Consent Agenda. The motion was seconded and passed unanimously.

Organizational Waste Reduction & Reuse Program (OWRRP) Grant: Application from Black Dirt Farm (6)

Matt Levin discussed the Grant Committee's recommendation for the award to Black Dirt Farm.

Bill Powell moved to move \$1,000 from the Municipal Services Program and \$1,500 from the School Zero Waste program to the Organizational Waste Reduction & Reuse Program in order to award \$5,000 to Black Dirt Farm through the OWRRP. The motion was seconded. Roll call vote - affirmative votes with one nay vote from Orange.

Staff and Grants Committee will discuss how to promote the OWRRP grant.

HHW Facility - Business Plan (7)

Brenna Toman, Lisa Liotta and Cathleen Gent discussed the options for the HHW Facility that was presented in the packet. This included the need for a facility in Central Vermont and steps for following the grant agreement from ANR. After discussion:

Tad Nunez moved for staff to negotiate a purchase and sale agreement for 10 acres at the Wilson Industrial Park not to exceed \$250,000 and bring an agreement back to the full board for final approval. The motion was seconded and passed unanimously.

Other possible actions discussed by staff and board:

- Complete the contract negotiations with Neagley & Chase for pre-construction and bring back to board
- Submit a letter of interest and application to Northern Borders Regional Commission to cover gap in funding
- Proceed toward construction phase

Matt Levin moved to direct staff to complete contract with Neagley & Chase and bring back to board; submit letter and application to Northern Borders and proceed toward construction phase. The motion was seconded and passed unanimously.

Matt Levin, moved to approve the grant application for a 2021 ANR Infrastructure grant in the amount of \$100,000 for the HHW facility construction, with CVSWMD contributing a match of \$40,000. The motion was seconded and passed unanimously.

ANR Infrastructure Grant Applications (8)

Donna Barlow Casey moved to direct staff to submit an ANR Infrastructure grant for a box truck with a match of up to \$50,000. The motion was seconded and passed unanimously.

Recommendations for Debt Write-Off (9)

Cathleen Gent discussed the recommendations as presented in the packet.

Bill Powell moved to write off \$8,215.50 in past due accounts, using account 1101 – Allowance for Doubtful Accounts. The motion was seconded and passed unanimously.

People's United bank Forms for User and Signer Authorization for General Manager (10)

Bill Powell moved to approve the two People's United Bank resolutions to add Lisa Liotta, General Manager. The motion was seconded and passed unanimously.

Review FY21 Financials to date (11)

No discussion.

Roundtable and Announcements (12)

None

Adjourn (13)

Tad Nunez moved to adjourn at 8:35. The motion was seconded and passed unanimously.

Prepared by Barb Baird