

**Minutes of the CVSWMD Board and Executive Board of Supervisors Special meeting
– All members participated via Zoom**

March 21, 2023

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/22	5/22	6/22	9/22	10/22	11/22	12/22	2/23	2/23	2/23	3/1	3/21
Ahearn, W.	Barre City				X	X		X	X	X		X	
Thumm, F.	Barre Town	X	X	X			X	X	X	X	X	X	X
Mitchell, J. (alt)	Barre Town												
Levin, M.	Berlin	X	X	X	X	X	X	X	X	X		X	X
Vacant	Bradford	X	X	X	X								
Powell, B.	Calais	X	X	X		X	X	X	X	X	X	X	X
Brabant, J. (alt)	Calais												
Vacant	Chelsea												
Marotto, M	Duxbury												
Jewett, J.	E. Montpelier	X	X	X	X	X	X	X		X	X	X	X
Nunez T.	Fairlee	X	X		X	X	X		X	X	X		X
Cornish, S.	Hardwick	X	X	X	X	X		X	X	X	X	X	X
McDonough, A.	Middlesex	X		X	X	X	X					X	X
Stewart, L	Montpelier	X	X		X	X	X	X	X				X
Cattaneo, L.	Orange	X		X	X	X		X	X	X	X	X	X
Ziegler B.	Plainfield	X	X	X	X		X	X	X	X			
Vacant	Tunbridge												
Vacant	Walden												
Carbee, P	Washington	X	X	X	X	X	X	X	X	X	X	X	X
Vacant	Williamstown												
Koteas, C	Woodbury		X								X		

Others in attendance: Theron Lay-Sleeper, Barb Baird
Dave Declore: Times Argus

Call to Order (1)

Without a quorum of the full board, the Executive Board was convened at 5:30 p.m.

Agenda Revisions (2)

None

Public Period Comment and Announcements (3)

Mike Marotto has been nominated to represent Duxbury on the CVSWMD Board of Supervisors.

Accept minutes of Board of Supervisor's meeting March 1, 2023 (4)

Bill Powell moved to accept the March 1st board meeting minutes. The motion was seconded and passed unanimously.

At 5:35 a quorum of the full board was met and Fred Thumm called the full board meeting to order.

Interim General Manager's Update (5)

Working on filling the General Manager position and trainings for staff.

The first household hazardous waste collection this year will be April 8 in Barre Town. Ads are out for the events. The HHW facility will be discussed later in the meeting.

Financial Review (6)

Treasurer did not attend meeting.

HHW Program and Facility Budget Updates (7)

- Purchase and Sale agreement

Enter Executive Session per 1 V.S.A. 313(a): premature general knowledge would place the public body involved at a substantial disadvantage related to negotiating or securing real estate purchase or lease options.

At 5:40, Bill Powell moved to enter into Executive session for real estate purposes. The motion was seconded and passed unanimously.

At 6:10, Bill Powell moved to exit Executive Session. The motion was seconded and passed unanimously.

Bill Powell moved to approve the purchase and sale agreement as discussed. The motion was seconded and passed unanimously by a roll call vote.

- HHW budgeting

Theron Lay-Sleeper explained that the HHW contractors the district works with will be raising their prices once our contract with them is up. The increase will significantly increase the costs of one day events. A permanent facility moving forward would help the District control costs by exchanging one-day events for ongoing service.

- RFPs for Engineering, Architecture

Theron Lay-Sleeper asked if there were any questions regarding the information in the packet. Tad Nunez wondered if they should be RFQs instead and stated that VLCT has resources. Lay-Sleeper stated that time is tight but he would look into it.

Matt Levin moved that staff issue the attached RFPs (or RFQs if deemed by staff) to solicit bids for Engineering and Architectural Services related to the HHW facility. The motion was seconded and passed unanimously.

Convene Personnel Committee (8)

- General Manager recruitment

Enter Executive Session per 1 V.S.A. 313(b): Personnel, premature general knowledge would place the public body involved at a substantial disadvantage.

At 6:30, Peter Carbee moved to enter into Executive Session for personnel discussion. The motion was seconded and passed unanimously.

At 6:35, Peter Carbee moved to exit Executive Session. The motion was seconded and passed unanimously. Peter Carbee moved that the Board of Supervisors authorize Chair Fred Thumm to sign the attached agreement for services with the new General Manager Candidate. The motion was seconded and passed unanimously.

- Staffing and Recruitment update

Theron Lay-Sleeper explained the need for a full time Program Coordinator (to split time between ARCC and HHW) over Planning Analyst and part-time driver.

Peter Carbee moved to authorize staff to add one Program Coordinator at grade 4 and keep the vacant positions but not budget for them. The motion was seconded and passed unanimously.

Bill Powell moved to adjourn at 6:45. The motion was seconded and passed unanimously.

Prepared by: Barb Baird