

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting
– All members participated via Zoom**

**March 2, 2022
Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/21	5/21	6/21	7/21	9/21	10/21	11/21	12/21	2/22	3/22
Micheli, S.	Barre City	X	X	X	X						
Ahearn W. (alt)	Barre City		X								
Thumm, F.	Barre Town	X	X	X		X	X		X	X	X
Mitchell, J. (alt)	Barre Town										
Levin, M.	Berlin	X	X	X	X	X	X	X	X	X	X
Vacant	Bradford										
Powell, B.	Calais	X		X	X	X	X	X	X	X	X
Brabant, J. (alt)	Calais			X							
Vacant	Chelsea										
Vacant	Duxbury										
Stanton, A.	E. Montpelier	X	X	X	X	X		X	X	X	
Nunez T.	Fairlee	X	X			X			X	X	X
Cornish, S.	Hardwick	X	X	X		X	X	X	X	X	X
McDonough, A.	Middlesex		X	X		X	X		X	X	X
Barlow-Casey, D	Montpelier	X		X	X		X	X		X	X
Cattaneo, L.	Orange	X		X	X	X	X	X	X	X	X
Holmgren, E. (alt)	Orange										
Ziegler B.	Plainfield	X	X	X	X	X	X	X	X	X	X
Vacant	Tunbridge										
Vacant	Walden	X									
Carbee, P	Washington	X	X	X	X		X			X	X
Vacant	Williamstown	X	X	X			X		X	X	
Vacant	Woodbury		X	X	X	X	X				

Others in attendance: Lisa Liotta, Barb Baird, Erin McCullough, Brenna Toman, Theron Lay Sleeper
Tim Streeter – Kittell, Branagan and Sargent

Fred Thumm called the meeting to order at 6:35 (1)

Agenda Revisions (2)

None

Pubic Comment Period and Announcements (3)

None

Consent Agenda (4)

Adopt minutes of the Board of Supervisors meeting of February 2, 2022

Accept minutes of the Executive Board meeting of February 15, 2022 and February 22, 2022

Accept minutes of the Program Oversight Committee meeting of February 2, 2022

Accept minutes of the Financial Oversight Committee meeting of February 22, 2022

Accept minutes of the Ad Hoc Facilities Committee meeting of February 24, 2022

Peter Carbee moved to accept the consent agenda. The motion was seconded and passed unanimously.

FY21 Audit Presentation, Kittell, Branagan and Sargent (5)

Tim Streeter of Kittell, Branagan and Sargent presented the FY 21 audit that was included in the packet, discussing operations, investments and debt. He stated that the CVSWMD has impressive controls in place and follows its policies well.

Bill Powell moved to accept the FY 21 audit. The motion was seconded and passed unanimously.

HHW Facility Project (6)

Lisa Liotta went over the background of the campus project including property search and grants. She explained that land has not been found for the budgeted amount, HHW processing costs are increasing sharply starting this year -and that facility construction costs are going up. The budget gap is continuing to widen. She offered that a possible alternative would be to have a scaled-back smaller project that could be completed with available funding, possibly with trailers for collection and storage to serve residents year-round and reduce operational costs in future years. Several other Solid Waste Management entities have utilized the smaller option. Liotta also explained that almost all staff at the district are in a new position within the prior 12 months and we currently have 3 vacant positions.

Matt Levin moved that the HHW facility project as planned be paused and reassessed in consideration of rising costs, site unavailability and staff resources to oversee the project. The motion was seconded with a friendly amendment that the Executive Board take the matter up at their September meeting. The motion passed unanimously.

HHW Collection Pricing 2022 (7)

Brenna Toman went over the pricing structure in the packet, stressing the material processing cost increases for the events is projected to rise \$45,000 annually.

Peter Carbee moved that out of district households will no longer be accepted at CVSWMD HHW collection events. The motion was seconded and passed unanimously.

IRS Invoice (8)

Lisa Liotta went over the background of the IRS payroll tax return and referred to the memo in the packet.

Peter Carbee moved that the Board of Supervisors authorize immediate payment to the IRS for taxes, penalties and interest for its 941 tax return for the first quarter of 2018 in the amount of \$8,332.67 with staff attempting to appeal to recover any costs or credit. The motion was seconded and passed unanimously.

Food Scraps, De-packaging (9)

Due to time constraints, this will be presented in April.

Board Member Invitation, Tour CVSWMD HHW Collection (10)

Lisa Liotta extended an invitation to all board members for a VIP visit of an HHW collection at Barre Town on Saturday, April 9 from 10:00-11:00 a.m. Please RSVP to Lisa so she can plan or cancel if there is no participation.

Other or New Business (11)

None

Adjourn (12)

Bill Powell moved to adjourn at 8:15. Unanimous.

Prepared by Barb Baird