

**Minutes of the CVSWMD Board and Executive Board of Supervisors  
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

**May 2, 2018**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/18</b>	<b>5/18</b>
Micheli, S.	Barre City		X
Ahearn W. (alt)	Barre City		
Thumm, F.	Barre Town		X
Mitchell, J. (alt)	Barre Town		
Levin, M.	Berlin	X	X
Postpischil, G.	Bradford		X
Powell, B.	Calais	X	
Brabant, J. (alt)	Calais		
Vacant	Chelsea		
Vacant	Duxbury		
Malina G.	E. Montpelier	X	X
Nunez T.	Fairlee	X	
Cornish, S.	Hardwick	X	
Krauth, A.	Middlesex		
Cheney E.	Montpelier	X	X
Bate, D. (alt)	Montpelier		
Cattaneo, L.	Orange		
Ziegler B.	Plainfield		X
Vacant	Tunbridge		
Hatch R.	Walden	X	
Carbee, P	Washington	X	X
Vacant	Williamstown		
Nold-Laurendeau, J.	Woodbury	X	

Others in attendance:

Bruce Westcott, Cara Stapleford, Brenna Toman, John Jose, Cassandra Hemenway, Barb Baird – District Staff

David Delcore – Times Argus

Call to order (1)

With no quorum of the full board, Fred Thumm called the meeting of the Executive Board to order at 6:35.

Agenda Revisions (2)

Bruce Westcott wanted to add an item regarding increased rates at Casella Material Recycling Facility.

Public Comment Period and Announcements (3)

None

Annual Organizational Matters (4)

a. Executive Board and Committee Appointments

Fred Thumm appointed the following to Committees of the Board:

**Executive Board:**

Fred Thumm  
Lee Cattaneo  
Bill Powell  
Matt Levin  
Peter Carbee

**Financial Oversight Committee (FOC)**

Fred Thumm  
Bill Powell  
Steve Micheli  
Gabrielle Malina

**Program Oversight Committee (POC)**

Lee Cattaneo  
Gerhard Postpischil  
Ellen Cheney  
Gabrielle Malina

**Walbridge/Grants Committee**

Matt Levin  
Anita Krauth  
Shari Cornish  
Peter Carbee  
Ellen Cheney

b. Establish regular date and time of Board meetings

**Matt Levin moved that the District will have no regular meetings in January, July and August and will have regular meetings in the other months of the first Wednesday at 5:30. The motion was seconded and passed unanimously.**

**At 6:40 a full quorum was assembled. Fred Thumm called the meeting of the full board to order.**

Consent Agenda (5)

- a. Adopt the minutes of the Board of Supervisors meeting of December 6, 2017
- b. Accept the minutes of the Executive Board meetings of February 20, March 20, April 4, and April 17, 2018
- c. Accept committee minutes of:
  - Program Oversight Committee meeting of February 15, 2018
  - Financial Oversight Committee meetings of December 19, 2017, January 22, February 26, and March 26, 2018
  - Grants Committee meeting of March 26, 2018

**Matt Levin moved to accept the consent agenda. The motion was seconded and passed unanimously.**

Presentation of FY 17 District Audit Report by Telling & Associates, CPA (6)

Postponed to June meeting.

Approval of March Financial Statements (7)

- Profit and Loss with previous year's comparison
- Balance sheet with previous year's comparison
- Statement of Cash flows; and
- Detail for all checks issued for over \$1000

Bruce Westcott went over the statements in the packet and answered questions.

**Peter Carbee moved to approve the financial statements. The motion was seconded and passed unanimously.**

Review/Approve FY 18 Budget Adjustment (8)

Westcott and the Board discussed the adjustment and the year-end surplus.

**Ellen Cheney moved to approve the FY18 Budget adjustment. The motion was seconded and passed unanimously.**

District Program Presentations (9)

- a. Repair Cafés
- b. School Zero Waste Program

Repair Cafes – Cara Stapleford, the District's 2017-18 Eco AmeriCorps staff member updated the board on the success of the Repair Cafes. There is one more –date to be determined soon – in Bradford. Stapleford also updated the board on the upcoming composting site at North Branch Nature Center for their members.

School Zero Waste Program – Brenna Toman and John Jose gave a presentation of all the many things they are doing in and with the schools the district's member towns including audits, lessons and food waste collection facilitation.

Copies of the presentations available through the district offices.

Legislative update (10)

Bruce Westcott gave updates on bills focusing on HHW and the charging of recyclables.

The Chittenden Solid Waste District is raising tip fees at the MRF due to the changes in what China will accept. This applies to haulers licensed both in and outside of the Chittenden district.

Roundtable and Announcements (11)

Peter Carbee – had a blast at the Repair Cafes

Gabrielle Malina – have never been to ARCC and am going to check it out

Gerhard Postpischil – our district haulers charge by volume and others by weight – shared British enzyme and Texas baboon stories.

Betsy Ziegler – great first meeting

Ellen Cheney – the new Montpelier Mayor is excited about some new (not yet public) initiatives

Motion to adjourn at 8:20

Prepared by: Barb Baird - Clerk