

**Minutes of the CVSWMD Board and Executive Board of Supervisors Organizational meeting  
– All members participated via Zoom**

**May 4, 2022**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/22</b>	<b>5/22</b>
Vacant	Barre City		
Thumm, F.	Barre Town	X	X
Mitchell, J. (alt)	Barre Town		
Levin, M.	Berlin	X	X
Fegard, C.	Bradford	X	X
Powell, B.	Calais	X	X
Brabant, J. (alt)	Calais		
Vacant	Chelsea		
Vacant	Duxbury		
Jewett, J.	E. Montpelier	X	X
Nunez T.	Fairlee	X	X
Cornish, S.	Hardwick	X	X
McDonough, A.	Middlesex	X	
Barlow-Casey, D	Montpelier	X	X
Cattaneo, L.	Orange	X	
Holmgren, E. (alt)	Orange		
Ziegler B.	Plainfield	X	X
Vacant	Tunbridge		
Vacant	Walden		
Carbee, P	Washington	X	X
Vacant	Williamstown		
Koteas, C	Woodbury		X

Others in attendance: Lisa Liotta, Barb Baird, Theron Lay-Sleeper

Call to order (1)

Fred Thumm called the meeting to order at 6:30.

Agenda Revisions (2)

None.

Public Comment Period and Announcements (3)

No public present.

Welcome new Woodbury representative, Chris Koteas.

Consent Agenda (4)

- Adopt minutes of the Board of Supervisors April 6, 2022
- Accept minutes of the Program Oversight Committee April 6, 2022
- Accept minutes of the Executive Board special meeting April 20, 2022
- Accept minutes of the Financial Oversight Committee meeting April 26, 2022

**Bill Powell moved to accept the consent agenda. The motion was seconded and passed unanimously.**

Third Quarter Financial Statements (5)

In the absence of the Treasurer, Lisa Liotta presented the financials and the Treasurer's memo and answered questions.

**Peter Carbee moved to accept the third quarter financial statements. The motion was seconded and passed unanimously.**

Committees of the Board – Appointments (6)

**Peter Carbee moved to keep the Ad Hoc Facility committee for another year. The motion was seconded and passed unanimously.**

Chair Fred Thumm appointed the following to committees:

Executive Board – Matt Levin was thanked for all his hard work as he exits this committee

Fred Thumm

Lee Cattaneo

Bill Powell

Peter Carbee

Donna Barlow Casey

Jon Jewett

Financial Oversight Committee –

Fred Thumm

Bill Powell

Peter Carbee

Tad Nunez

Program Oversight Committee

Lee Cattaneo  
Betsy Ziegler  
Shari Cornish  
Jon Jewett  
Chris Koteas

Grants Committee

Matt Levin  
Shari Cornish  
Peter Carbee  
Charen Fegard

Ad Hoc Facility Committee – appointed later in meeting but placed here for cohesiveness

Fred Thumm  
Lee Cattaneo  
Peter Carbee  
Jon Jewett  
Shari Cornish

ANR Letter, Infrastructure Grant (7)

Lisa Liotta went over the letter from the Agency of Natural Resources that urged the board to not wait on completing the HHW facility project, to demonstrate commitment to moving the project forward, and to consider a smaller project than planned in light of a budget gap. If progress is not made on the project soon the funds may go to another district to help with other solid waste needs in the state. Liotta explained that CVSWMD could do something smaller than planned and still meet the needs and requests from residents for a year-round HHW facility. The Executive Board voted to move to a smaller, scaled back facility approach at their last meeting.

**Matt Levin moved to:**

- **Reverse the Board's March 2022 action to pause and reassess the project until September;**
- **Direct staff to continue work with contracted consultants using up to the amount previously authorized for consultants;**
- **Develop plans and a budget for a smaller scale Facility project and bring these forward to the Board for approval;**
- **Enter into a contract with a commercial real estate agent to locate and provide a list of suitable properties for assessment and consideration by staff as soon as possible.**

**The motion was seconded and passed unanimously.**

Approve Annual 2021 SWIP Report (8)

Theron Lay-Sleeper went over the report that was included in the packet and explained that the Board votes to approve it every year before submittal.

**Donna Barlow Casey moved to approve the CY2021 SWIP report and approve staff's submission of the report to Vermont's Agency of Natural Resources by June 30, 2022.**

**The motion was seconded and passed unanimously.**

Accept VLCT/PACIF Grant for safety equipment (9)

**Peter Carbee moved that the board accepts the Vermont League of Cities and Towns' Property and Casualty Intermunicipal Fund (PACIF) grant in the amount of \$1,9763.72 to fund the purchase of safety equipment for the ARCC per the grant application. The motion was seconded and passed unanimously.**

New ARCC item, DDR Batteries (10)

Lisa Liotta discussed the Zero Waste Lab assessment of taking Damaged, Defective and Recalled (DDR) lithium-ion batteries. The Program Oversight Committee approved them for acceptance at their April meeting.

**Betsy Ziegler moved that the Board approve DDR batteries for acceptance at ARCC at \$3 each. The motion was seconded and passed unanimously.**

CVSWMD School Zero Waste Newsletter (11)

Betsy Ziegler from the POC suggested starting a school newsletter. Included in the packet is the third edition, created by School Zero Waste Coordinator, John Jose. The board thanked John.

Other Old or New Business (12)

None

Adjourn (13)

**Motion to adjourn at 7:45 – unanimous.**

Prepared by: Barb Baird