

**Minutes of the Meeting of the CVSWMD Board and Executive Board of Supervisors
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

November 6, 2019

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/19	5/19	6/19	9/19	10/19	11/19
Micheli, S.	Barre City		X	X			
Ahearn W. (alt)	Barre City						
Thumm, F.	Barre Town	X	X	X	X	X	X
Mitchell, J. (alt)	Barre Town			X			X
Levin, M.	Berlin	X	X	X	X	X	
Postpischil, G.	Bradford	X	X	X	X		
Powell, B.	Calais	X		X	X		X
Brabant, J. (alt)	Calais						
Vacant	Chelsea						
Vacant	Duxbury						
Vacant	E. Montpelier		X	X			
Nunez T.	Fairlee	X	X		X		
Cornish, S.	Hardwick		X	X	X		X
Fielder, S. (alt)	Hardwick						
Krauth, A.	Middlesex						
Cheney E.	Montpelier	X	X	X	X		
Hierl, L. (alt)	Montpelier						
Cattaneo, L.	Orange		X	X	X	X	X
Holmgren, E. (alt)	Orange						
Ziegler B.	Plainfield	X	X	X	X	X	X
Vacant	Tunbridge						
Hatch R.	Walden						
Carbee, P	Washington	X	X	X	X	X	X
Rouleau, M	Williamstown	X	X	X			
Covey, F (alt)	Williamstown						
Nold-Laurendeau, J.	Woodbury		X		X		

Others in attendance:

Cathleen Gent, Brenna Toman, Barb Baird – District staff

With no quorum of the full board, Fred Thumm convened the Executive Board at 6:30 (1)

Agenda Revisions (2)

Add price correction for an ARCC item to be 11a.

Public Comment Period and Announcements (3)

None

Consent Agenda (4)

- a) Adopt the minutes of the Board of Supervisors meeting of October 2, 2019
- b) Accept the minutes of the Executive Board meeting of October 28, 2019
- c) Accept the minutes of the Grants committee meeting of October 28, 2019

Bill Powell moved to accept the Consent Agenda. The motion was seconded and passed unanimously.

Review and Approve FY21 School Zero Waste Program Plan (5)

Brenna Toman went over highlights from FY 19 – the EPA grant covered 28 tray waste audits. The team also conducted 14 waste audits and 52 in-class lessons.

FY 21 will focus on SWIP connections, professional development, zero waste loan kit expansion, school toxic efforts and outreach to independent schools and homeschoolers.

Lee Cattaneo moved to approve the FY 21 School Zero Waste Program. The motion was seconded and passed unanimously.

Report on October 23rd Public Hearing on FY21 Budget and Assessments (6)

There were no comments from the public.

Review and Approve Preliminary FY21 Budget and Assessments (7)

- a) HHW Facility Grant
- b) Operating Budget, Per Capita Assessment, Capital Budget
- c) Surcharge Rate
- d) Hauler License fee

Cathleen Gent discussed that the District received a proposal for new computer network/email at \$12,850

- Per capita will remain at \$1
- Surcharge will remain at \$30 per ton
- Administrative remain at \$7.50 per ton
- Hauler license fee will remain at \$10 per vehicle

After some discussion it was decided to hold the budget vote at the December 4th meeting in hopes for a quorum of the full board.

Review FY 20 Q1 Financial Results (8)

Cathleen Gent went over the assets and liabilities in the packet and also profit and loss on income and expenses.

Review and Approve Municipal Services Program Grant – Town of Barre (9)

Barre Town is asking for \$3,900 for a mattress collection at their spring 2020 bulky waste event. The Grants committee asked that data be made available to the district to compare with the mattress collection pilot the district held last year. Jack Mitchell expressed concern for staffing and asked for district staff to participate.

Peter Carbee moved to grant Barre Town \$3,900 for a mattress collection – with the district to supply two staff members and Barre Town to make data available comparable to the district’s mattress collection last year. The motion was seconded and passed unanimously.

Review and Approve SZWP Grant – Rumney Memorial School (10)

Rumney Memorial School is asking for \$1,147.96 for reusable trays and labor to build a sorting station.

Bill Powell moved to grant Rumney Memorial School the amount of \$1,147.96. The motion was seconded and passed unanimously.

Plan for Board Retreat (11)

Cathleen Gent explained that the board retreat will be held Saturday January 25th at the East Montpelier Fire station. Morning work and then lunch and home. The Executive Board will work on agenda.

Price correction for ARCC item (11a.)

Discussion about pricing for smoke detectors.

Bill Powell moved the cost for all smoke detectors at \$5 per - effective immediately. The motion was seconded and passed unanimously.

Report from Interim General Manager (12)

Cathleen Gent shared information on FY 19 Audit, GM recruitment, hauler licensing and accounts receivable.

Roundtable and Announcements (13)

Lee Cattaneo – can’t get quorum at POC and wants to go down to 3 members so 2 can be quorum and conduct business.

Fred Thumm – asked staff to conduct a poll and find out any information and issues about appointed board members not coming to meetings.

Bill Powell moved to adjourn at 8:03. Motion seconded and passed unanimously.

Prepared by: Barb Baird