

Minutes of the CVSWMD Board and Executive Board of Supervisors meeting
– All members participate via Zoom with staff present at office to accommodate public.

November 3, 2021
Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/21	5/21	6/21	7/21	9/21	10/21	11/21
Micheli, S.	Barre City	X	X	X	X			
Ahearn W. (alt)	Barre City		X					
Thumm, F.	Barre Town	X	X	X		X	X	
Mitchell, J. (alt)	Barre Town							
Levin, M.	Berlin	X	X	X	X	X	X	X
Vacant	Bradford							
Powell, B.	Calais	X		X	X	X	X	X
Brabant, J. (alt)	Calais			X				
Vacant	Chelsea							
Vacant	Duxbury							
Stanton, A.	E. Montpelier	X	X	X	X	X		X
Nunez T.	Fairlee	X	X			X		
Cornish, S.	Hardwick	X	X	X		X	X	X
McDonough, A.	Middlesex		X	X		X	X	
Barlow-Casey, D	Montpelier	X		X	X		X	X
Cattaneo, L.	Orange	X		X	X	X	X	X
Holmgren, E. (alt)	Orange							
Ziegler B.	Plainfield	X	X	X	X	X	X	X
Ludwig, J	Tunbridge							
Vacant	Walden	X						
Carbee, P	Washington	X	X	X	X		X	
Rouleau, M	Williamstown	X	X	X			X	
Wildman, E.	Woodbury		X	X	X	X	X	

Others in attendance: Lisa Liotta, Barb Baird, Theron Lay-Sleeper, Erin McCullough

Call to Order (1)

With no quorum of the full Board, Vice Chair Lee Cattaneo convened the Executive with Bill Powell and Matt Levin to order at 6:35.

Agenda Revisions (2)

Items # 6 and 7 moved to later in the meeting.

Public Comment Period and Announcements (3)

None.

Zoom meeting protocols adopted by Board of Supervisors, December 2020 (4)

Lisa Liotta stated that the board-approved protocols are included in the packet as a reminder.

Consent Agenda (5)

Adopt minutes of the Board of Supervisors meeting: October 6, 2021

Accept minutes of the Executive Board meeting: October 19, 2021

Accept minutes of Grants committee meeting: October 25, 2021

Accept minutes of Financial Oversight committee meeting: October 26, 2021

Bill Powell moved to accept the Consent Agenda. The motion was seconded and passed unanimously.

Presentation by staff on CVSMWD's year-long USDA Rural Services Grant (8)

Theron Lay-Sleeper presented slides on the District's USDA Rural Services grant for \$95,000 to provide technical assistance to Barre City landlords to manage food scraps. While originally planning on distributing free compost equipment to 25 landlords, the program serviced 55 – included 75 properties, 555 units and 2,000 residents.

Review Financial Statements for FY21: June 30, 2021 (6)

- FY21 Income statement, budget to actual
- FY21 Income statement, previous year comparison
- June 30, 2021 Balance sheet with previous year comparison

Treasurer Erin McCullough went over the statements in the packet, sharing that the final audit is not yet complete but the numbers presented are accurate.

Review financial statement for Quarter 1 FY22 (7)

- Income statement, budget to actual
- Income statement, previous year comparison
- Balance sheet, previous year comparison
- Accounts receivable aging summary
- Checks over \$1,000

Erin McCullough pointed out that the statements are for 25% of FY22. Household Hazardous Waste income was greater than expected due to collaboration with an out of district town participating in one collection.

Bill Powell moved to accept the FY22 financial statements as presented. The motion was seconded and passed unanimously.

CVSWMD Municipal services grant: Town of Chelsea (9)

Theron Lay-Sleeper shared the request from the town of Chelsea for \$2,229.24 to replace switches on a compactor at their transfer station to improve safety.

Bill Powell moved to grant the town of Chelsea \$2,229.24. The motion was seconded and passed unanimously.

Set FY23 fees: Hauler fee, per capita, surcharge (10)

Bill Powell moved to establish the FY23 per-capita assessment at \$1.00; a surcharge fee of \$30.00 per ton; and administrative fee of \$7.50 per ton for beneficial reuse; and hauler licensing fee at \$10.00 per vehicle for calendar year 2022. The motion was seconded and passed unanimously.

Receive public comments, approve preliminary FY23 budget (11)

Lisa Liotta state that no members from the public attended the public hearing or sent in any comments.

Bill Powell moved to approve the preliminary FY23 budget and capital plan and direct staff to distribute the legislative branch of each member municipality its annual report, financial statement and proposed FY 23 budget. The motion was seconded and passed unanimously.

Other old or new business (12)

Lisa Liotta shared that the CVSWMD will be holding a free tv and computer recycling event at ARCC on Saturday, November 13 from 10-3. Cider and donuts will be offered for refreshments.

Adjourn meeting (13)

Bill Powell moved to adjourn at 7:20

Prepared by Barb Baird