

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting  
– All members participated via Zoom**

**November 2, 2022**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/22</b>	<b>5/22</b>	<b>6/22</b>	<b>9/22</b>	<b>10/22</b>	<b>11/22</b>
Ahearn, W.	Barre City				X	X	
Thumm, F.	Barre Town	X	X	X			X
Mitchell, J. (alt)	Barre Town						
Levin, M.	Berlin	X	X	X	X	X	X
Vacant	Bradford	X	X	X	X		
Powell, B.	Calais	X	X	X		X	X
Brabant, J. (alt)	Calais						
Vacant	Chelsea						
Vacant	Duxbury						
Jewett, J.	E. Montpelier	X	X	X	X	X	X
Nunez T.	Fairlee	X	X		X	X	X
Cornish, S.	Hardwick	X	X	X	X	X	
McDonough, A.	Middlesex	X		X	X	X	X
Barlow-Casey, D	Montpelier	X	X		X	X	X
Cattaneo, L.	Orange	X		X	X	X	
Holmgren, E. (alt)	Orange						
Ziegler B.	Plainfield	X	X	X	X		X
Vacant	Tunbridge						
Vacant	Walden						
Carbee, P	Washington	X	X	X	X	X	X
Vacant	Williamstown						
Koteas, C	Woodbury		X				

Others in attendance: Lisa Liotta, Theron Lay-Sleeper and Barb Baird

#### Call to Order (1)

Fred Thumm called the meeting to order at 6:30 p.m.

#### Agenda Revisions (2)

None.

#### Public Comment Period and Announcements (3)

- Bradford's representative resigned – opening on Grants Committee
- Opening on the Executive Board

#### Consent Agenda (4)

- Adopt Minutes of the Board of Supervisors Meeting – October 5, 2022
- Accept Minutes of Grants Committee Meeting – October 24, 2022
- Accept Minutes of Financial Oversight Committee – Special Meeting October 18, 2022
- Accept Minutes of Executive Board – Special Meeting October 18, 2022

**Bill Powell moved to accept the Consent Agenda. The motion was seconded and passed unanimously.**

#### 1<sup>st</sup> Quarter FY23 Financial Statement Review (5)

Lisa Liotta went over the financial statements that the FOC has reviewed. She stated that interest rates are up and the new heating oil and propane contracts in place have saved \$8,000. There will be a budget amendment coming to the full Board in December.

**Peter Carbee moved to accept the 1<sup>st</sup> quarter FY23 financial statement. The motion was seconded and passed unanimously.**

#### FY24 Approval of FY24 Preliminary Operating Budget and Capital Plan (6)

Lisa Liotta explained that no one from the public came to the public hearing and there was no comment in writing. The preliminary FY24 budget can be approved tonight or at the December Board meeting. There has been no change to the document since the Board approval in September.

**Peter Carbee moved to approve the preliminary FY24 Budget and Capital Plan, and directed staff to distribute to the legislative branch of each member municipality its annual report, financial statements, and proposed budget for FY24. The motion was seconded and passed unanimously.**

#### FY24 Per-capita and Surcharge Fees, Hauler Licensing Fees CY 23 (7)

**Peter Carbee moved to establish for FY24: a per capita assessment of \$1.00; Surcharge fee of \$30.00 per ton of solid waste generated or collected for landfill disposal; Administrative Fee of \$7.50 per ton for beneficial reuse materials; and; Hauler Licensing Fee of \$10.00 per vehicle for calendar year 2023. The motion was seconded and passed unanimously.**

#### Ad Hoc Facilities Committee (8)

Discussion on membership – Peter Carbee stepped down from the committee but will attend meetings. Fred Thumm appointed Bill Ahearn (Barre City Representative) to join the committee that also has Thumm, Lee Cattaneo, John Jewett and Shari Cornish. Jewett suggested that committee members take turns taking minutes to alleviate the work load for Liotta and Theron Lay-Sleeper who will staff the committee.

Other Old or New Business (9)

None.

Adjourn (10)

Motion to adjourn at 7:00 p.m. Unanimous.

Prepared by:

Barb Baird