

**Minutes of the CVSWMD Board and Executive Board of Supervisors  
Central Vermont Chamber of Commerce – 33 Stewart Rd. Berlin**

**October 3, 2018**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/18</b>	<b>5/18</b>	<b>6/18</b>	<b>9/18</b>	<b>10/18</b>
Micheli, S.	Barre City		X			X
Ahearn W. (alt)	Barre City					
Thumm, F.	Barre Town		X	X	X	
Mitchell, J. (alt)	Barre Town				X	
Levin, M.	Berlin	X	X	X	X	X
Postpischil, G.	Bradford		X	X	X	X
Powell, B.	Calais	X		X	X	X
Brabant, J. (alt)	Calais					
Vacant	Chelsea					
Vacant	Duxbury					
Malina G.	E. Montpelier	X	X	X	X	X
Nunez T.	Fairlee	X		X	X	
Cornish, S.	Hardwick	X		X	X	
Krauth, A.	Middlesex					X
Cheney E.	Montpelier	X	X		X	
Bate, D. (alt)	Montpelier					
Cattaneo, L.	Orange			X	X	X
Ziegler B.	Plainfield		X	X	X	X
Vacant	Tunbridge					
Hatch R.	Walden	X				
Carbee, P	Washington	X	X	X	X	X
Vacant	Williamstown					
Nold-Laurendeau, J.	Woodbury	X			X	

Others in attendance:

Bruce Westcott, Cathleen Gent, Brenna Toman, Charlotte Low, Carl Witke, Barb Baird – District Staff

Lee Cattaneo (Vice Chair) called the meeting to order at 6:35 (1)

Agenda Revisions (2)

Add to item #10 – FY 19 budget adjustment for the USDA grant

Public comment period and announcements (3)

None

Consent Agenda (4)

- a. Adopt the minutes of the September 5, 2018 Board meeting
- b. Accept the minutes of the Executive Board and Committee meetings:
  - Minutes of the Executive Board meeting of September 18
  - Minutes of the Program Oversight Committee meeting of September 5

**Anita Krauth moved to accept the Consent Agenda. The motion was seconded and passed unanimously.**

Committee and Executive Board reports (5)

None

Appointment of District Clerk (6)

After 11 years, Barb Baird has resigned from the position of Board Clerk. The resignation is not to be confused with her job as Office Manager – which she retains. The Charter change now allows a board member to be appointed to the position.

**Bill Powell moved to appoint Peter Carbee, Washington representative, as Board Clerk. The motion was seconded.**

Carbee explained that he will take on the position on an interim basis and will keep the board apprised on the end date.

**The motion passed unanimously.** The board thanked Baird and Carbee.

Present (Draft) FY 18 End-of-Year Financial Statements (7)

Bruce Westcott went over the document in the packet and answered any questions.

CVSWMD Field Programs – Staff Presentations (8)

- a. Special Collection Program
- b. ARCC

Carl Witke, Operations Coordinator, and Charlotte Low, Operations Manager, went over slideshows on the programs and answered board member's questions. Slide shows available through our office.

FY 19 School Zero Waste Program Addendum (9)

Brenna Toman, School Zero Waste Coordinator, detailed the proposed changes to the School Zero Waste Program resulting from an award of EPA funding.

**Anita Krauth moved to accept the changes to the School Zero Waste Program. The motion was seconded and passed unanimously.**

### FY 19 Budget Revisions (10)

- a. Adjust FY 19 Capital Plan for pickup truck replacement

Bruce Westcott explained the request for the Board to authorize a capital expenditure for \$25,000 for a replacement pickup truck, currently planned for FY '20.

**Peter Carbee moved to authorize the expenditure of \$25,000 from the FY '20 budget for a replacement pickup truck providing the use of old cap and at least 3 vendor quotes. The motion was seconded and passed unanimously.**

- b. Adjust FY 19 Budget to incorporate EPA Healthy Communities Grant funding of \$25,000.

Bruce Westcott explained that the grant funding will be reflected in both FY 19 and FY 20 budgets. The FOC approved the revision before the Board meeting.

**Peter Carbee moved to amend the FY 19 budget to reflect the grant funding. The motion was seconded and passed unanimously.**

### Preliminary FY 20 Budget (11)

- a. Approval of FY 20 Per Capita Assessment
- b. Approval of FY 20 Operating Budget
- c. Approval of FY 20 Capital Budget

Bruce Westcott went over the reports in the packet and answered questions.

**Bill Powel moved to approve to sustain the Per Capita Assessment at \$1.00 for FY 20. The motion was seconded and passed unanimously.**

**Bill Powell moved to approve the FY 20 Operating Budget. The motion was seconded and passed unanimously.**

**Bill Powell moved to approve the FY 20 Capital Budget. The motion was seconded and passed unanimously.**

Slides from the budget discussion are available through the District office.

The CVSWMD will be holding a Public Hearing for the proposed FY 20 budget and per capita assessment at the ARCC facility, 540 N. Main Street Barre on October 24<sup>th</sup> at 5 p.m.

### Roundtable and Announcements

Anita Krauth – thanked Barb and Peter

Bruce Westcott – looks like the board retreat will be held Saturday January 26<sup>th</sup>.

Gerhard Postpischil – looks like Casella keeps changing their rates/ Cat never came home and now he has a mouse in the house

Betsy Ziegler – we need to get more brochures out to people

Bill Powell – thanked Barb and Peter

Lee Cattaneo – folks aren't using computers anymore, everything done on phone – district app?

8:10 motion to adjourn

Prepared by:  
Barb Baird