

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting  
– All members participated via Zoom**

**October 5, 2022**

**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

| <b>Representative</b> | <b>Town</b>   | <b>4/22</b> | <b>5/22</b> | <b>6/22</b> | <b>9/22</b> | <b>10/22</b> |
|-----------------------|---------------|-------------|-------------|-------------|-------------|--------------|
| Ahearn, W.            | Barre City    |             |             |             | X           | X            |
| Thumm, F.             | Barre Town    | X           | X           | X           |             |              |
| Mitchell, J. (alt)    | Barre Town    |             |             |             |             |              |
| Levin, M.             | Berlin        | X           | X           | X           | X           | X            |
| Fegard, C.            | Bradford      | X           | X           | X           | X           |              |
| Powell, B.            | Calais        | X           | X           | X           |             | X            |
| Brabant, J. (alt)     | Calais        |             |             |             |             |              |
| Vacant                | Chelsea       |             |             |             |             |              |
| Vacant                | Duxbury       |             |             |             |             |              |
| Jewett, J.            | E. Montpelier | X           | X           | X           | X           | X            |
| Nunez T.              | Fairlee       | X           | X           |             | X           | X            |
| Cornish, S.           | Hardwick      | X           | X           | X           | X           | X            |
| McDonough, A.         | Middlesex     | X           |             | X           | X           | X            |
| Barlow-Casey, D       | Montpelier    | X           | X           |             | X           | X            |
| Cattaneo, L.          | Orange        | X           |             | X           | X           | X            |
| Holmgren, E. (alt)    | Orange        |             |             |             |             |              |
| Ziegler B.            | Plainfield    | X           | X           | X           | X           |              |
| Vacant                | Tunbridge     |             |             |             |             |              |
| Vacant                | Walden        |             |             |             |             |              |
| Carbee, P             | Washington    | X           | X           | X           | X           | X            |
| Vacant                | Williamstown  |             |             |             |             |              |
| Koteas, C             | Woodbury      |             | X           |             |             |              |

Others in attendance: Lisa Liotta, Theron Lay-Sleeper and Barb Baird

Vice Chair Lee Cattaneo called the meeting to order at 6:30 (1)

Agenda Revisions (2)

Lisa Liotta asked to switch items 6 and 7.

Public Comment Period and Announcements (3)

- FY 24 Budget Public Hearing –  
CVSWMD will hold a public hearing to receive comments on the FY24 Per Capita Assessment and Preliminary FY 2024 Budget on Tuesday, October 25, 2022 at 4:00 pm at CVSWMD's Montpelier offices. This will be a hybrid meeting, participants may attend remotely via Zoom: <https://us02web.zoom.us/j/84284053901?pwd=SGtnYmISeGlReElUV0dvSWVXeGhHdz09>  
Meeting ID: 842 8405 3901  
Passcode: 230820
- Opening on CVSWMD Executive Board  
With Donna Barlow-Casey (Montpelier) upcoming resignation from CVSWMD's Board of Supervisors, there is an opening on the Executive Board. The Executive Board consists of the Chair, Vice-Chair and up to four (4) Board members appointed by the Chair.
- Shingles Collection in CVSWMD by July 1, 2023 – update  
Vermont's Agency of Natural Resources has announced that the requirement for solid waste districts' to establish a collection location for asphalt shingles within their district by July 1, 2023 is likely to be waived for until at least December 31, 2025 due to underdeveloped markets for recycled shingles. Public comments on ANR's draft decision close at 4pm on Sept. 30.

Consent Agenda (4)

- Adopt minutes of the Board of Supervisors September 7, 2022
- Accept minutes of the Grants Committee September 26, 2022
- Accept minutes of the Financial Oversight Committee September 27, 2022

**Bill Powell moved to accept the Consent Agenda. The motion was seconded and passed unanimously.**

EMSWRP City of Montpelier Grant application (5)

**Donna Barlow Casey moved to award the City of Montpelier \$2,000 in Emergency Municipal Solid Waste Response Program grant funding for the Winooski Riverbed clean-up project. The motion was seconded and passed unanimously.**

HHW Update (6)

Lisa Liotta explained that Cathleen Gent, working as part-time consultant, has looked at land records and zoning easements in Berlin. Staff met with ANR and the project likely will still qualify for the grant money once a legal agreement on the property is in place. Staffing vacancies are making progress difficult.

Staffing and Recruitment Update (7)

Lisa Liotta explained that she is offering the HR and Finance position to a qualified candidate tomorrow. The district is missing the Planning Analyst and part-time Field Assistant Driver.

**At 6:50 p.m. Bill Powell moved to find premature general public knowledge would clearly place the district at a substantial disadvantage relating to personnel matters and enter into Executive Session. The motion was seconded and passed unanimously.**

**At 7:49 a motion was made to exit Executive Session. The motion was seconded and passed unanimously.**

Other Old or New Business (8)

None

Adjourn (9)

**Motion to adjourn at 7:55. So moved.**

Prepared by:  
Barb Baird