



1. **Convene meeting:** Chair Lee Cattaneo convened the meeting at 5:33 PM with committee members Betsy Ziegler, Shari Cornish, and Jon Jewett in attendance via Zoom. Planning Analyst Theron Lay-Sleeper, PR & Outreach Coordinator Briana Morin, and General Manager Lisa Liotta also attended via Zoom. Theron Lay-Sleeper took minutes.
2. **Revisions to Agenda:** *There were no revisions to the agenda.*
3. **Organizational Meeting**

Lisa noted that the Program Oversight Committee (POC) and the Financial Oversight Committee usually hold a joint meeting on the fourth Tuesday of August (this year: 8/23 at 5:30pm) to discuss equipment and related budget needs. *Shari Cornish nominated Lee Cattaneo to be POC chair, and Jon Jewett seconded. Lee Cattaneo was elected unanimously. Jon Jewett moved that the POC should establish a regular meeting time of the first Wednesday of the month at 5:30pm. The motion was seconded by Shari Cornish and passed unanimously.*
4. **Approve Meeting Minutes from April 6, 2022:** *Shari Cornish made a motion to approve the minutes of the April meeting. The motion was seconded by Betsy Ziegler and passed unanimously.*
5. **FY23 Outreach Program Plan:**

Lisa Liotta presented the FY23 Outreach Program Plan, highlighting changes that have been made since Briana Morin joined the District as the new Public Relations and Outreach Coordinator. Betsy Ziegler suggested adding articles to town newsletters, and the Committee discussed different large events that could be visited. *Betsy Ziegler moved to recommend the Board to accept the FY23 Outreach Program Plan. Jon Jewett seconded the motion and it was approved unanimously.*
6. **FY23 Grants Program Plan:**

Theron Lay-Sleeper presented FY23 Grants Program Plan. The grant programs have seen good utilization and will continue with a level budget. Staff will provide the POC an update on Black Dirt Farm's grant-funded residential compost project at the next meeting. *Jon Jewett moved to recommend the Board to accept the FY23 Grants Program Plan. Shari Cornish seconded the motion and it was approved unanimously.*
7. **FY23 HHW Program Plan:**

Lisa Liotta presented the FY23 HHW Program Plan. The District will continue to hold five seasonal collections for HHW while the search for a property and permanent facility continue. Changes include planning for the facility, including staffing and trainings as needed. She also noted the need to establish an asphalt shingle collection by July 2023, which may be included in a permanent facility if possible. *Shari Cornish moved to recommend the Board to accept the FY23 HHW Program Plan. Betsy Ziegler seconded the motion and it was approved unanimously.*
8. **Other Old or New Business:** There were no other business items to discuss.
9. **Adjournment** – *Jon Jewett moved to adjourn, and the motion was seconded by Shari Cornish. The meeting adjourned unanimously at 6:28 PM.*

Respectfully submitted by Theron Lay-Sleeper