



- 1. Convene meeting:** Chair Lee Cattaneo convened the meeting at 5:34 PM with committee member Betsy Ziegler in attendance via Zoom. Planning Analyst Theron Lay-Sleeper, General Manager Lisa Liotta, and Operations Manager Brenna Toman also attended via Zoom. Theron Lay-Sleeper took minutes.
- 2. Revisions to Agenda:** *There were no revisions to the agenda.*
- 3. Approve Meeting Minutes from September 1, 2021:** *Betsy Ziegler made a motion to approve the minutes of the September 1 meeting. The motion was seconded by Lee Cattaneo and passed unanimously.*

4. Draft FY23 ARCC Program Plan

Brenna Toman presented the Draft ARCC Program Plan for FY23. The plan has some staffing changes, including adding a full-time Facility Manager to supervise staff at the ARCC. One of positions (CDL driver) has been eliminated with the decommissioning of the International truck. A 1/2 -time ARCC assistant position has been filled. Safe and responsible materials management has also been added to the main program goals. The School and Library Materials Transfer Program is continuing with less volume. FpY21 was a good year, with record breaking customer counts every quarter and overall. Overall volume went down, but revenue went up. Food scraps intake increased 150%. User fee income increased almost 100%. Net Program Expense decreased by about 20%. Saturdays have been very popular, averaging 60 customers vs 30-50 on weekdays.

Betsy Ziegler moved to recommend approval of the Draft FY23 ARCC Program Plan to the full board. Lee Cattaneo seconded, and the motion was passed unanimously.

5. Item Additions to ARCC Materials Accepted

Brenna Toman presented materials to add to the items that the ARCC accepts. Corks and Audio Cassette Tapes are former Zero Waste Lab items that the ARCC has accepted in the past and had been suspended. Staff proposes accepting Corks for \$0.50/gallon or less and Cassette Tapes for \$0.25 each.

Betsy Ziegler moved to approve the fee schedule for Corks and Audio Cassette Tapes at the ARCC. Lee Cattaneo seconded, and the motion was passed unanimously.

- 6. Adjournment** – *Betsy Ziegler made a motion to adjourn, seconded by Lee Cattaneo. The meeting adjourned unanimously at 6:00 PM.*

Respectfully submitted by Theron Lay-Sleeper