



Convene meeting: 5:30pm- Lee Cattaneo, Matt Rouleau, Fred Thumm, Bill Powell, Tad Nunez present. General Manager Cathleen Gent was also present and Planning Analyst Brenna Toman took minutes.

1. **Revisions to Agenda:** None.

Cathleen Gent and committee members discussed the reason for the joint meeting, namely that the POC and FOC discuss programming and equipment to commission or de-commission during FY22 (and FY21, as needed).

2. **Revisions to FY21 Capital Budget:** The committees discussed the District's definition of a capital item and other policy considerations. Previously, the EB decided not to buy out the Sienna and allow the lease to expire. The Executive Board recognizes the need for a similar passenger van in addition to the GMC truck. Staff will add a placeholder for FY22 (but may be moved to FY21) in the Capital Budget, although a vehicle may be leased or purchased. The box truck line item will remain in the FY21 Capital Budget. Staff investigated prices and will research more on weight limits. Additional items for FY21 include a backup server at the ARCC and video conferencing equipment. Staff will review administrative policies and procedures and may bring an update to include continuing availability of remote meetings.

3. **FY22 Capital Budget:** Aside from the placeholder for the second District vehicle, there is a line item for equipment for the new HHW Facility for FY22. This includes a forklift and accessories, shelving, air compressor, and a security system. Bill Powell was concerned about the layout of the Capital Budget and made suggestions for improved presentation. Staff will bring the updated budget to the August FOC meeting for review.

4. **Roles of Committees:** Staff reviewed policies and the Strategic Plan to determine the roles of the POC and FOC regarding funding for programming. Programs are proposed through the POC. If the programs have a budget component, they will go through the FOC before being reviewed by the full board.

5. **Adjournment** – 6:45pm

Respectfully submitted by Brenna Toman