



1. **Convene meeting:** Chair Lee Cattaneo convened the meeting at 4:35 PM with committee members Gerhard Postpischil and Ellen Cheney. Cathleen Gent (Planning Analyst) also attended and took notes. Bruce Westcott (General Manager) attended part of the meeting.
2. **Approve Meeting Minutes – June 6:** *Motion made by Gerhard Postpischil to approve the minutes, seconded by Ellen Cheney. Voting in favor: Unanimous.*
3. **Emergency Municipal Solid Waste Response Program proposed amendment**
Cathleen Gent explained that the LWRF/Grants Committee has approved the language as shown with track changes in a portion of the EMSWRP guidelines document. The proposed language addresses how program funds could be used for the clean-up of a private property. The POC reviewed the proposed language and made minor edits. *Motion made by Ellen Cheney, seconded by Gerhard Postpischil, to accept the proposed language as modified. Voting in favor: Unanimous.*
4. **FY19 Grant Programs Plan**
Cathleen Gent discussed the reasons for the revised program plan, namely because the Board of Supervisors accepted several grant program changes in June and that the end-of-year data was now available. The POC reviewed the changes. The POC confirmed that they like the tables at the end of the document, and requested changes in presenting the tabular information. *Motion made by Ellen Cheney, seconded by Gerhard Postpischil, to accept the revised FY19 Grant Programs Plan and recommend adoption by the full Board. Voting in favor: Unanimous.*
5. **Strategic Planning** – The POC reviewed the latest version of the draft document, which includes the mission, purpose, general principles/objectives, and a sample set of activities. The POC made one change to Guiding Principle #3, objectives d. and e., namely to combine the two. The POC generally liked the formatting and layout for the Activities section, however, they requested that the title to be changed to “Strategies” and that a column be added to indicate responsibility (position title, Board, etc.) for each strategy. The POC would like to see an “Activities” section added, which will be the work plans for a given year or other activities undertaken during that year.
6. **Adjournment** – *Motion by Ellen Cheney, seconded by Gerhard Postpischil, to adjourn. The POC adjourned at 5:22 PM.*

Respectfully submitted by Cathleen Gent