

Minutes

CVSWMD Program Oversight Committee (POC)

Central Vermont Chamber of Commerce, 33 Stewart Road, Berlin, VT

Wednesday, February 1, 2017

1. **Convene meeting:** Chair Lee Cattaneo convened the meeting at 5:07 PM with committee members Claire Wheeler, Gerhard Postpischil, and Laura Zeisel. Other attendees included Cathleen Gent (Planning Analyst) and Bruce Westcott (General Manager). Cathleen Gent took notes.
2. **Revisions to Agenda** – There were no revisions to the agenda.
3. **Approve Meeting Minutes – December 7:** *Laura Zeisel made a motion to approve the minutes, seconded by Claire Wheeler. There was one minor change to the minutes. Voting in favor: Cattaneo, Postpischil, and Wheeler. Abstaining: Laura Zeisel.*
4. **Enforcement Policy/Plan – Consider Additional Modifications** – The POC reviewed draft policy #1601, as revised on January 27, 2017. The POC had previously reviewed the document. Laura Zeisel said the policy covers details that are too specific for a policy and that those should be placed in a staff procedures manual. Lee Cattaneo agreed. He also noted that Section II.1.a) about staff preparing policies with thresholds for certain types of hauling services is not needed because the CVSWMD ordinance spells that out. Bruce Westcott said one project he would like to start soon will involve going through all our policies with the goal of breaking out the policy language from the procedures manual language into two different documents. Updating of the staff procedures manual would be done in parallel with changes to policies, but would not require the Board approval in the way that a policy would. Bruce Westcott and members of the POC agreed that CVSWMD's current set of policies need to be revised, to ensure that relevant policies are adopted and to pull staff procedures references are pulled into a separate series. There was a brief discussion about possible policy numbering conventions. With respect to the enforcement policy/plan, the next step is for staff to prepare separate documents for the policy portion and the staff procedures manual portion.
5. **Universal Recycling Law- Receiving Comments RE: Hauler Exemptions:** Cathleen Gent and Bruce Westcott updated the POC about the upcoming public meetings to take comments from haulers, municipalities, and the public regarding the potential for hauling route exemptions for residential curbside collections in low density areas. Lee Cattaneo brought up the fact that many residents compost on their properties and that curbside pickup makes sense in suburban and urban areas. Staff noted that haulers may charge whatever they want for curbside food scraps. By 2020, the market value of those materials will be better known. Bruce Westcott briefly discussed the High Meadows Fund grant that CVSWMD just received to help transfer stations prepare to collect food scraps by July of this year.
6. **Update: Community Services Project:** The POC did not take up the Community Services Project, which was scheduled for discussion during the Board of Supervisors meeting immediately following the POC meeting.
7. **Adjournment** – *At 6:23 PM, Laura Zeisel offered a motion to adjourn, seconded by Claire Wheeler.*