

Minutes

CVSWMD Program Oversight Committee (POC)

Central Vermont Solid Waste Management District, 137 Barre Street, Montpelier, VT

Wednesday, January 13, 2016

1. Convene meeting: Lee Cattaneo convened the meeting at 5:01 PM with committee members Gerhard Postpischil, and Laura Zeisel along with Cathleen Gent (Planning Analyst), Chrissy Bellmyer (School Program Manager), and Carl Witke (Operations Manager). Ellen Gershun and Anita Krauth were absent. Cathleen Gent took notes.
2. Approve Meeting Minutes – December 16 – *Gerhard Postpischil made a motion to approve the minutes, seconded by Laura Zeisel. The minutes were approved unanimously.*
3. CVSWMD Program Plans – The POC reviewed the following FY17 draft program plans.
 - a. School Program – Chrissy Bellmyer presented the FY17 program plan for the School Zero Waste Program. POC members offered a number of minor edits. In addition, Lee Cattaneo brought up the fact that the Montpelier farmers market does not offer adequate recycling containers for customers. Laura Zeisel suggested that NOFA, as a leadership organization for farmers markets, might be a good resource to encourage farmers markets to provide sufficient recycling containers. Cathleen Gent will send an email to General Manager Leesa Stewart and Outreach Manager Cassandra Hemenway about the issue and possible options. Gerhard Postpischil suggested that there should be souvenirs (e.g., coloring books) for the younger grades. Chrissy Bellmyer pointed out that there are a number of low-cost alternatives for students, such as buttons, stickers, and wallets made from high-end pouch beverage containers, which are made by a high school Green Team. Laura Zeisel mentioned the UVM Master Composting Program as a good resource for schools to do on-site composting. Chrissy Bellmyer said that she is trying to avoid having all the burden fall to schools for on-site composting and that, in FY17, a new staff position is proposed in the budget, with that staff person helping schools with their compost programs. POC members offered suggestions for outreach ideas, which Cathleen will pass along to Outreach Manager Cassandra Hemenway. ***Laura Zeisel made a motion, seconded by Gerhard Postpischil, to recommend to the Board of Supervisors that they approve the FY17 School Program plan, as amended. Approved unanimously.***
 - b. Grant Programs – Chrissy Bellmyer and Cathleen Gent presented the FY17 program plan for the grant programs. Cathleen pointed out that this plan is presented for FY17, after several years of there not being a formal plan. She added that a goal this year is to be sure that all programs are placed within a formal plan so that review, approval, and reporting are done consistently. Cathleen Gent suggested that the municipal grants for containers in public spaces be added to the program plan. The POC decided not to do that because that program was for FY15/FY16 only. However, the POC did add “Other Municipal Grants” to the list of grants. One other minor change was made. ***Laura Zeisel made a motion, seconded by Lee Cattaneo, to recommend to the Board of Supervisors that they approve the FY17 grant programs plan, as amended. Approved unanimously.*** Chrissy Bellmyer left the meeting at this time.
 - c. Special Collections – Carl Witke reviewed the draft Special Collections program plan for FY17. Carl Witke highlighted the five locations for HHW collections and the three locations for the paint, batteries, and bulbs collections. Lee Cattaneo brought up a problem associated with recycling carbon monoxide detectors, namely that there are few if any outlets and sending them by mail may be illegal. Carl Witke pointed out that the Northwest Solid Waste District does collect those detectors and that staff will develop a plan to collect those, at cost. Gerhard Postpischil asked if there is a chemist on site at our HHW collections. Carl Witke indicated that the contractor we hire

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for those collections includes a chemist on site. The POC agreed with the concept of an “out-of-district” membership fee. ***Laura Zeisel made a motion, seconded by Lee Cattaneo, to recommend to the Board of Supervisors that they approve the FY17 special collections program plan. Approved unanimously.***

- d. Business Organics Program – Carl Witke presented the draft FY17 Business Organics Program plan. POC members offered minor edits to the plan. The POC asked that there be a clarification in the second paragraph of the introduction section clarifying “as long as market conditions are conducive for the program.” Cathleen Gent will send an email to Leesa Stewart about this question. There was discussion about CVSWMD’s service for larger food scrap generator clients. Laura Zeisel asked for and received clarification from Carl Witke about the size of the tote containers (48 gallons) and the weight per container. With respect to research goal #4, the POC asked to change the term “capital fund” to a “surplus capital equipment fund” to ensure appropriate funding for equipment replacement. ***Laura Zeisel made a motion, seconded by Lee Cattaneo, to recommend to the Board of Supervisors that they approve the FY17 Business Organics Program plan, as amended. Approved unanimously.***
- e. ARCC Program Plan – Both Laura Zeisel and Lee Cattaneo said they look forward to the program name being changed, which is scheduled to take place in November 2017, when the new proposed facility is open. Lee Cattaneo and Laura Zeisel brought up ideas for the collection and marketing of Styrofoam, including shipping loose Styrofoam. Carl Witke explained some of the challenges with Styrofoam and noted that research will be done in FY17 to see about adding the program in FY18. Lee Cattaneo said he would like the material to be collected sooner if possible. In response to a question from Carl Witke, the POC agreed with the concept of adding terracycle materials within a fiscal year, without bringing a proposal to the POC and Board. However, the POC would like the Board and the public to be notified whenever a terracycle item is added or removed. ***Laura Zeisel made a motion, seconded by Lee Cattaneo, to recommend to the Board of Supervisors that they approve the FY17 ARCC program plan, as amended. Approved unanimously.***

4. The POC briefly discussed the agenda for the February 3 meeting. The meeting adjourned at 6:34 PM.