

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting**  
**– All members participate via Zoom with staff present at office to accommodate public.**

**September 1, 2021**  
**Draft until approved**

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

<b>Representative</b>	<b>Town</b>	<b>4/21</b>	<b>5/21</b>	<b>6/21</b>	<b>7/21</b>	<b>9/21</b>
Micheli, S.	Barre City	X	X	X	X	
Ahearn W. (alt)	Barre City		X			
Thumm, F.	Barre Town	X	X	X		X
Mitchell, J. (alt)	Barre Town					
Levin, M.	Berlin	X	X	X	X	X
Vacant	Bradford					
Powell, B.	Calais	X		X	X	X
Brabant, J. (alt)	Calais			X		
Vacant	Chelsea					
Vacant	Duxbury					
Stanton, A.	E. Montpelier	X	X	X	X	X
Nunez T.	Fairlee	X	X			X
Cornish, S.	Hardwick	X	X	X		X
McDonough, A.	Middlesex		X	X		X
Udis, J. (alt)	Middlesex	X				
Barlow-Casey, D	Montpelier	X		X	X	
Cattaneo, L.	Orange	X		X	X	X
Holmgren, E. (alt)	Orange					
Ziegler B.	Plainfield	X	X	X	X	X
Vacant	Tunbridge					
Vacant	Walden	X				
Carbee, P	Washington	X	X	X	X	
Rouleau, M	Williamstown	X	X	X		
Wildman, E.	Woodbury		X	X	X	X

Others in attendance: Lisa Liotta, Erin McCullough, John Jose, Theron Lay-Sleeper, Barb Baird

Call to order (1)

Due to a lack of quorum, Fred Thumm called the meeting of the Executive Board to order at 6:35

Agenda Revisions (2)

None

Public Comments and Announcements (3)

No public present.

Consent Agenda (4)

- A. Adopt minutes of the Board of Supervisors meetings:
  - June 2, 2021
  - July 21 2021 – special meeting
  
- B. Accept minutes of the Executive Board meetings:
  - June 15, 2021
  - July 15, 2021
  - August 17, 2021
  
- C. Accept minutes of the Financial Oversight Committee meetings:
  - June 22, 2021
  - July 27, 2021
  - August 8, 2021
  - August 24, 2021
  
- D. Accept minutes of the Program Oversight Committee meetings:
  - June 2, 2021
  - July 7, 2021
  - August 11, 2021 – special meeting
  
- E. Accept minutes of the joint Program Oversight and Financial Oversight meeting:
  - August 24, 2021
  
- F. Accept minutes of the Grants Committee meetings:
  - June 28, 2021
  - July 26, 2021
  - August 23, 2021

**Lee Cattaneo moved to accept the Consent Agenda. The motion was seconded and passed unanimously.**

Review Financial Statements: As of June 30, 2021 (5)

Lisa Liotta went over the 4<sup>th</sup> quarterly financial statements and answered questions. The Financial Oversight Committee has gone over the statements. There was a discussion about the optics of having a surplus and the intent of the board to apply that surplus to the Household Hazardous Waste project.

**Bill Powell moved to accept the financial statements as of June 30, 2021. The motion was seconded and passed unanimously.**

At 6:53 a quorum of the full board was attained. Fred Thumm adjourned the meeting of the Executive Board and convened the full board meeting.

Review Annual Board Calendar, “Back to School.” (6)

The calendar was provided in the packet. There was a request to add municipal grants to the calendar and for the Executive Board to discuss a board retreat in January.

School Zero Waste, FY23 Program Plan (7)

John Jose went over the program plan that was included in the packet, pointing out the impacts of Covid-19 and language regarding waste audits that will be scaled back or paused. Jose pointed out that the plan focuses on food waste reduction, local disposal systems and repurposing/reuse.

**Bill Powell moved to adopt the school zero waste FY23 program plan. The motion was seconded and passed unanimously.**

CVSWMD Grant Applications and Awards (8)

Theron Lay-Sleeper went over the grant applications in the packet.

- Barre City
- Green Mountain Returned Peace Corps, Organization Waste Reuse and Reduction grant
- Walden School, School Zero Waste grant

**Bill Powell moved to grant Barre City \$5,000 for bulky waste/tire collection. The motion was seconded and passed unanimously.**

**Bill Powell moved to grant Green Mountain Returned Peace Corp Volunteers 433.19 for bicycle/sewing machine collection. The motion was seconded and passes unanimously.**

**Lee Cattaneo moved to grant Walden School \$2,000 for two water filling stations. The motion was seconded and passed unanimously.**

Procurement Request – Non-Budgeted Compost Equipment (9)

Lisa Liotta explained the request in the packet.

**Bill Powell moved to approve the non-budgeted expenditure of up to \$13,500 to replenish Green Cone composters and accessories for resale and to complete the work of the USDA grant. The motion was seconded and passed unanimously.**

FY22 Budget Adjustment, USDA grant (10)

**Lee Cattaneo moved to approve the FY22 budget revisions as presented to allow staff to complete the work of the USDA grant and remain within the FY22 operating budget.**

Draft Preliminary FY23 Operating Budget, Preliminary Capital Budget, Date of Public Hearing (11)

Lisa Liotta went over the draft operating and capital budget in the packet, explaining that the Financial Oversight Committee has approved the documents. A public hearing needs to be held before a final adoption in December.

**Bill Powell moved to accept the draft FY23 operating budget and preliminary capital budget. The motion was seconded and passed unanimously.**

**Matt Levin moved that the date of the public hearing on the draft FY23 preliminary budget, capital budget, and per capita assessment shall be Monday, October 25, 2021 at 4:00 p.m.; the location will be the conference room at the District's administrative offices located at 137 Barre Street, Montpelier, VT. The motion was seconded and passed unanimously.**

HHW Facility Update (12)

Lisa Liotta explained that CVSWMD did not receive the Northern Borders Grant for additional HHW funding. Staff will continue to look for additional funds. Liotta explained that the board could consider reducing the facility costs by reconsidering the original size and scope. Staff will look at several possible alternatives and will be bringing findings back to the full board.

Other: Old/New Business (13)

Fred Thumm: saw 3 green cones in a yard in Barre City/reminder to wear a helmet while riding a bike.

Adjourn Meeting (14)

**Bill Powell moved to adjourn at 8:00 p.m. The motion was seconded and passed unanimously.**

Prepared by: Barb Baird