

**Minutes of the CVSWMD Board and Executive Board of Supervisors meeting
 – All members participated via Zoom 6:30 p.m.**

September 6, 2023

Draft until approved

A meeting of the CVSWMD Board of Supervisors – Towns represented and Board of Supervisors/Alternates present were:

Representative	Town	4/23	5/23	6/23	9/23
Ahearn, W.	Barre City		X		
Thumm, F.	Barre Town	X	X	X	
Mitchell, J. (alt)	Barre Town				
Levin, M.	Berlin	X	X	X	X
Wright, M.	Bradford				
Powell, B.	Calais	X			
Brabant, J. (alt)	Calais				
Vacant	Chelsea				
Marotto, M	Duxbury	X	X		
Jewett, J.	E. Montpelier	X	X	X	X
Guest, A.	Fairlee	X	X	X	X
Cornish, S.	Hardwick	X	X	X	X
McDonough, A.	Middlesex		X	X	X
Stewart, L	Montpelier	X	X	X	X
Cattaneo, L.	Orange	X	X	X	X
Ziegler B.	Plainfield	X	X	X	X
Vacant	Tunbridge				
Lewis, R	Walden		X	X	
Carbee, P	Washington	X	X	X	X
Vacant	Williamstown				
Koteas, C	Woodbury				

Others in attendance: Dan Casey, Theron Lay-Sleeper, Barb Baird

Call to Order (1)

Vice Chair Lee Cattaneo called the meeting to order at 6:30.

Agenda Revisions (2)

Move item 11 up on the agenda.

Public comment period and announcements (3)

None

Consent Agenda (4)

- Adopt minutes of the Board of Supervisors meeting June 7, 2023
- Adopt minutes of Executive Board meeting July 14, 2023
- Adopt minutes of Ad Hoc Facility Committee meeting July 27, 2023
- Adopt minutes of the Executive Board meeting July 31, 2023

Jon Jewett moved to adopt the consent agenda. The motion was seconded and passed unanimously.

Financial Statements (5)

Theron Lay Sleeper went over the financials as provided.

Peter Carbee moved to accept the financial statements as presented. The motion was seconded and passed unanimously.

Draft Preliminary FY25 budgets (6)

Theron Lay Sleeper led the discussion on the draft budget stating that the surcharge numbers will return to FY23 pre-flood levels. He also highlighted that the District is understaffed this year; the ARCC lease may be extended and the HHW facility is expected to save on collection costs. There was discussion of providing more detail as the document is looking so far ahead. The draft will be taken up with the EB/FOC meeting on September 19 and brought back to the full board at the October meeting. No action taken.

Review Board Calendar (7)

Dan Casey shared the calendar with the group.

Establish date of October public hearing on budget, per capita, surcharge, administrative and hauler licensing fees (8)

Arlene Guest moved that the Board of Supervisors establish that a public hearing on CVSWMD's draft FY25 draft preliminary operating and capital budget shall be held on Wednesday, October 25, 2023 at 6:00 p.m. via Zoom with the physical location designated as the conference room at the District's administrative offices located at 137 Barre Street, Montpelier VT. The motion was seconded and passed unanimously.

Review Draft Host Town Agreement for Facility (11)

Theron Lay-Sleeper stated that upon the approval of the draft, staff will present it to the Berlin Selectboard for their input. It will then be sent for legal review by both parties. After an estimated 1-2 months of legal review, staff would bring the finalized agreement back to the full Board for approval.

Matt Levin moved that the Board of Supervisors approves the draft host town agreement for the Eco-Depot Facility as presented, and direct staff to share the draft agreement with the Town of Berlin for their review and comment. The motion was seconded and passed unanimously.

Set date for Public Hearing on Facility inclusion in SWIP (12)

Matt Levin moved that the Board of Supervisors direct staff to prepare a proposal to include the new HHW Facility in the CVSWMD SWIP; and to establish a comment period from October 1 – October 31; and to warn a public hearing on the proposal for 6:00 p.m. on November 1, 2023. The motion was seconded and passed unanimously.

Matt Levin left the meeting at 7:20. With a loss of quorum, Lee Cattaneo convened the Executive Board.

ARCC Facility update (9)

Dan Casey shared that Ceres Environmental, the State's emergency debris removal contractor, removed trash from the facility while staff shoveled out office areas. Following removal of final debris, a deep cleaning will be done by the landlord. The composter's boxes were destroyed but once the equipment is clean, the District can have a flood sale.

HHW Facility update (10)

Theron Lay-Sleeper went over the background, timeline and budget information that was included in the packet and answered questions. He noted that staff met with the Berlin Selectboard who seemed overall receptive to the project. With 2 garage bays at the facility location, one can be designated for EPR and the other for HHW.

Other old or new business (13)

None

Adjourn (14)

Peter Carbee moved to adjourn at 7:55. The motion was seconded and passed unanimously.

Prepared by:
Barb Baird